

**DRAFT  
CRA BOARD MEETING  
November 4, 2013  
7:00 PM**

Board Members Present:

Tambra Varnadore, Chair  
Charles Smith, Vice Chair  
Tamara Cornwell  
Jonathan Davis  
Brian Williams

Board Members Absent:

Shirley Groover Bryant, CRA Board Presiding Officer

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Rick Wells, Chief of Police  
Robert Marble, Strategic Planning Specialist  
Amber Foley, Assistant City Clerk

Chair Varnadore opened the CRA Board meeting at 9:16 p.m.

1. CRA BOARD AGENDA APPROVAL

**Motion: Mr. Williams moved, Mrs. Cornwell seconded, and the motion carried 5-0 to approve the November 4, 2013 CRA Board Agenda.**

2. PUBLIC COMMENT

None

3. CRA CONSENT AGENDA

- A. Minutes: October 7, 2013
- B. Store Front Grant 2014-01 Pizza By The Foot
- C. Blalock Walters Legal Bills
- D. Historical Park Improvements

**Motion: Mr. Williams moved, Mr. Davis seconded, and the motion carried 5-0 to approve the November 4, 2013 CRA Consent Agenda.**

4. TRANSFER OF PROPERTY AT 1806 W. 5<sup>TH</sup> AVE.

Wells Fargo wishes to donate the property located at 1806 W. 5<sup>th</sup> Avenue, Palmetto, Florida.

Chair Varnadore questioned who would be receiving the Store Front Grant 2014-01. The grant is listed as Pizza By The Foot; she would like to know if it should be under the property owner's name. Mr. Burton clarified that it was the property owner who applied for it and will be the one to receive it.

**Due to an error in copying the agenda packet, this item had missing pages. A complete copy of this agenda item can be viewed at City Hall.**

Discussion ensued regarding the Historical Park improvements that were provided in the agenda packet as Consent Agenda Item D. Mr. Burton informed the Board that a roof over the event plaza is being proposed. [The event plaza will be located west of the existing Chapel in the Historical Park.] This will

provide the Historical Park with more room to have events under a covered area. Mr. Marble clarified some concerns that were expressed by Mrs. Varnadore stating that the Historical Park was originally unhappy about the size that the columns were going to be for the roof over the plaza. Dick Pack, Historical Park Commission Treasurer, stated that the Historical Park is in favor of the proposed improvements.

In regard to the Wells Fargo House Donation Agreement, Attorney Barnebey explained that a title search will still need to be performed. He suggested to the Board that they may want to consider an environmental study be performed on the property as well. Mrs. Varnadore asked if the due diligence will still apply even if the approval of the contract is done tonight. Attorney Barnebey stated that due diligence on the property will still be done.

Mr. Smith is in favor of approving the donation of the house from Wells Fargo and then donating it to Habitat for Humanity.

**Motion:**                    **Mr. Smith moved, Mr. Williams seconded, and the motion carried 5-0 to approve the contract between Wells Fargo Bank, N.A., and the Palmetto CRA to transfer the property at 1806 W. 5<sup>th</sup> Avenue, Palmetto, Florida to the Palmetto CRA.**

5. CRA DIRECTOR'S COMMENTS

None

6. PRESIDING OFFICER'S COMMENTS

None

7. CRA BOARD MEMBERS' COMMENTS

None

Chair Varnadore adjourned the meeting at 9:45 p.m.

Minutes approved:

James R. Freeman  
City Clerk